## **Installing Cindex 4.4**

## System Requirements

Cindex requires macOS 10.13 (High Sierra) or higher.

## Installation Steps

- 1. If you have any earlier version of Cindex 4 on your computer, this new version will replace it. Before you start installation, make sure that any currently installed copy of Cindex is not running.
- 2. Go the folder where your web browser places downloads.
- 3. Locate and double-click the icon for *Cindex4.4.dmg*. Your Mac will mount the installer as a disk and open a new Finder window that shows this:



4. In this window, drag the Cindex folder icon on to the Applications folder icon. If you are not signed in as an Administrator you will see a warning like this:



If this or a similar warning is displayed, enter your Administrator credentials to proceed.

5. If Cindex 4 is already installed, macOS will tell you that a Cindex 4 folder already exists, and will ask if you want to replace it. Click Replace.

6. Go to the Applications folder, then open the Cindex 4 folder. Inside the Cindex folder, double-click the Cindex icon. You will see an alert like this:



7. Click **OK**, then right-click (or CONTROL-CLICK) the Cindex icon. Choose **Open** (the top item) from the pop-up menu. You will see an alert like this:



- 8. Click **Open**. Cindex will then start (the menu bar will show Cindex 4.4) and you can begin work.
  - NOTE: The forgoing steps are required only the first time you run Cindex. After this first use, Cindex will start just like any other application on your Mac.
- 9. Eject the installer disk image when you have finished installation. If the disk is visible in the sidebar of a Finder window, click the eject button; alternatively, if there is a disk icon on your desktop, right-click it then choose **Eject**). You can discard the installer file (*Cindex4.4.dmg*) or retain it should you need to reinstall Cindex.
- 10. There should be only one copy of Cindex on your Mac. Look in your Applications folder for any folder that contains another version of Cindex (including a Demo or Student version). If you find another copy, drag it to the Trash then empty the Trash.